



ULTIMATE CHALLENGE SUPPORT PARTICIPANT INFORMATION PACKAGE & APPLICATION FORM

1. VOYAGE DETAILS

Voyage Number:	19UC	Voyage Departure Date:	11 - 15 Feb 2019
Location:	Fremantle to Fremantle	Duration:	4 nights, 5 days

2. WHAT IS IT ALL ABOUT

The *STS Leeuwin II* is proud to be the only tall ship in Australia to offer this ocean adventure voyage specifically designed for young people with disabilities. Participants have the opportunity to experience the thrill of tall ship sailing in a safe and supportive environment. Participants meet new friends, learn new skills and increase their self-confidence on this exciting 5-day adventure.

We look for a total of 40 people to run the ship along with our permanent crew and volunteers; 24 young people with physical, intellectual and sensory limitations and 16 (18+ years) to sail equally as support participants, also providing support and assistance when required. Preference is given to those in the 14-25 age group; however older applicants are still encouraged to apply.

3. WHO IS ELIGIBLE TO BE A SUPPORT PARTICIPANT?

Support participants assist with achievement of tasks, goals and aspirations of the men and women onboard. All support participants must be aged 18 years or older at the start of the voyage.

The voyage caters for participants from 14 - 25 years with an intellectual, physical and/or sensory disability, those with epilepsy, hyperactivity/ADD/ADHD, Autism or Down Syndrome etc. Support participants are needed to assist in providing a once-in-a-lifetime opportunity to young people with a disability to participate in new and challenging activities to improve their self-esteem, confidence and help establish new friendships.

Support Participants will need to be fit individuals willing and able to provide physical assistance where needed and act as mentors for the participants with disabilities. As a Support Participant, you will participate in all activities onboard.

4. DO I REQUIRE SAILING EXPERIENCE?

No, sailing experience is not required. Everyone will be taught from the basics up, so everything you need to know will be covered.

5. WHAT SUPPORT WILL I BE PROVIDING?

Ultimate Challenge Voyages have a minimum participant-to-support ratio of 3:2 but some conditions require a 1:1 carer ratio. Our permanent crew members are not included in this ratio and a doctor is also on board.

Watches will be made up with a mixture of participants and support participants. This also applies to cabin allocations. Support participants are on hand to assist wherever is needed (not only for one individual). Participants with a limitation who require assistance in emergency situations will have a dedicated carer to assist them. You will be made aware in advance if you are a designated carer for emergency situations.

Generally, we ask that our support participants assist our crew in providing a safe, secure and supportive environment for all on board. They will be responsible for ensuring young people with disabilities are engaged and participating to a level of their ability and comfort. They may also need to provide extra aid in some activities that may be beyond the capabilities of some of the participants. This can include supervision of eating, assistance with dressing, supervision of making sure trainees attend their night-watch etc.

6. WHAT IS INVOLVED ON THE VOYAGE?

The voyage is a 4-night, 5-day adventure. The ship will generally stay in more sheltered waters and *no* shore trips will occur.

All participants will be placed into a watch and be allocated a bunk. The watch is their team for the duration of the voyage and they will work together to learn all the new skills on board. Everyone will take part in activities such as hauling lines, taking over the helm, galley (kitchen) duty, cleaning the ship, participating in night watches and setting sails.

Most will have the opportunity to climb the bowsprit or the masts. There is no requirement to climb, and the Leeuwin encourages a “challenge by choice” approach. Some medical conditions and individuals may be required to be monitored for some time before a participant is approved to climb. This will be decided on an individual basis and the Ship Master’s decision is final.

7. ULTIMATE CHALLENGE FARE (IF APPLICABLE)

In 2019, the Ultimate Challenge voyage fare is \$1,500. This fare represents a substantial discount on the actual cost of the voyage to Leeuwin Ocean Adventure, which remains determined to ensure this unique opportunity remain in its schedule. Each applicant for the 2019 Ultimate Challenge (unless otherwise funded through an organisation) must be willing to secure their berth with a payment of \$1,500 upon being approved in December 2018.

Please note the below:

1. Successful applicants will be notified in early December following the application closure date.
2. No payment will be taken until you are announced as a successful applicant.
3. Do not apply for this process should you be unable to make the payment of \$1,500.
4. Clearly mark your payment details on the form provided, these will be confirmed via phone call prior to payment being taken.
5. Should funding be secured in the interim, you will be notified of the reduced fare cost prior to payment being taken.

8. TO APPLY

- a. Approach your employer (if applicable) in order to approve leave from 11 - 15 Feb, 2019.
- b. Encourage your employer to provide a Letter of Recommendation to strengthen your application.
- c. Consider funding opportunities with your employer.
- d. Complete the application form attached. Include your current Working with Children Check and First Aid Course certificate if applicable.

Return to office@sailleeuwin.com

PO BOX 1100, Fremantle WA 6959 P| 08 9430 4105 F| 08 9430 4494

Due to the medical application process, applications close on **Sunday 25th November 2018**. *We recommend applying as soon as possible*. Applications will be assessed by the Foundation’s medical committee prior to acceptance. Those who are successful will be notified by email in early December and payment (if applicable) will not be taken until this time.

The Leeuwin Foundation is proudly supported by:



Sir Frank
Ledger Trust



The Ultimate Challenge Voyage Program is supported by:





Please complete this form and return to office@sailleeuwin.com
PO BOX 1100, Fremantle WA 6959 P | 08 9430 4105 F | 08 9430 4494

OFFICE USE ONLY:

Medical Y / N
Missing Info Y / N Provided Y
Pickup (other than Guardian) Y / N
DLGC Region _____

1. VOYAGE DETAILS

Voyage Number: **19UC** Voyage Departure Date: **11 - 15 Feb 2019**
Location: **Fremantle to Fremantle** Duration: **4 nights, 5 days**

2. PARTICIPANT DETAILS

Title: M F Diverse Gender Identity

First Name: Surname:

Address: Suburb:

State: P/C Phone:

Email: Mobile:

TIP: Print clearly in bold letters, all prevoyage correspondence will be sent via email.

Age at start of voyage: Years Months DOB: / /

Do you identify as Indigenous Australian? Y N or Torres Strait Islander? Y N

3. SHORE CONTACT - In case of emergency

First Name: Surname:

Address: Suburb:

State: P/C Phone:

Email: Mobile:

Relationship to participant: Gender: M F

4. UNIVERSITY OR WORKPLACE

I attend University I am employed Other

Name of University or Workplace?

University or Workplace Contact:

Their contact details: Phone: Email:

5. DIETARY REQUIREMENTS

TIP: This section refers to medical allergies, not preferences/likes or dislikes. The ship is unable to provide individual meal plans however gladly cater for vegetarians, lactose intolerance and gluten free conditions.

I am Vegetarian Lactose Intolerant Gluten Free

Please provide further details:

6. MEDICAL INFORMATION

Do you have or ever had the following conditions:

Abnormal response to heat/cold	Y	N	Head injury/concussion	Y	N
Aggression issues	Y	N	Heart or circulatory disorder	Y	N
Allergies - Drugs	Y	N	Haemophilia or bleeding problem	Y	N
Allergies - Food	Y	N	Hepatitis	Y	N
Allergies - Bites	Y	N	Hernia	Y	N
Anaemia	Y	N	HIV/AIDS	Y	N
Arthritis or rheumatism	Y	N	Impaired hearing	Y	N
Asthma/breathing difficulties	Y	N	Impaired movement	Y	N
Autism	Y	N	Kidney or bladder problems	Y	N
Anxiety or Depression	Y	N	Learning difficulties	Y	N
Behavioral problems/ADD/ADHD	Y	N	Loss of balance/coordination	Y	N
Blood disorders/leukaemia	Y	N	Memory/attention problems	Y	N
Bone or joint injury	Y	N	Mental disability	Y	N
Cerebral Palsy	Y	N	Mental illness	Y	N
Claustrophobia	Y	N	Osteomyelitis	Y	N
Dependence on any substances	Y	N	Physical disability	Y	N
Diabetes (Type 1)	Y	N	Pregnant - <i>currently</i>	Y	N
Diabetes (Type 2)	Y	N	Speech difficulty	Y	N
Eating Disorder	Y	N	Spinal injury/disorder	Y	N
Epilepsy/fits/convulsions	Y	N	Thyroid disorders	Y	N
Eye disease/vision impairment	Y	N	Tuberculosis	Y	N
Fainting/blackouts	Y	N	Vertigo	Y	N

OTHER (provide details)

If you have ticked YES to any of the above we require more details (effects of the condition, medication and management, list dates of the condition, include whether the condition is current or past, whether it may be of any concern during the voyage). TIP: Feel free to attach an additional sheet if required.

CONDITION	DETAILS OF THE CONDITION AND ANY OTHER RELEVANT MANAGEMENT ISSUES

Will you bring any medication with you on the voyage? Y N

If yes, please provide reason for medication and details (drug, dosage, administration time, special care):

DRUG	REASON FOR MEDICATION AND DOSAGE INFORMATION

TIP: All prescription medication are to be given to the Chief Officer upon boarding.

Will seasickness affect this medication? Y N

Swimming Ability: I am unable to swim I am able to swim 50m I am able to swim over 50m

Blood Type: (*optional*) Height: Weight (KG):

7. MEDICAL PRACTITIONERS CONTACT INFORMATION

TIP: If you answered YES to any of the questions in Section 6, you *must* provide your Medical Practitioners details below.

For certain medical conditions, the Leeuwin's Medical Officer may require further information from your doctor.

Doctors Name: Praticice:

Address: Suburb:

P/C: State: Phone:

8. SUPPORT PARTICIPANT QUALIFICATIONS / EXPECTATIONS

Do you have a background in working with children, youth and/ or people with disabilities? **Y** **N**
If yes, please detail these below? *TIP: Consider a Letter of Recommendation by your employee to strengthen your application.*

Do you have a current Working with Children Check? **Y** **N** If *N*, are you willing to obtain one? **Y** **N**

Do you have a current First Aid Certificate? **Y** **N** If *N*, are you willing to obtain one? **Y** **N**

Are you fit and willing to provide physical assistance to participants during the voyage? **Y** **N**

Are you willing to assist and supervise participants with onboard activities? **Y** **N**

Are you willing to act as a role model with positive social values during this voyage? **Y** **N**

During this voyage support participants are often required to assist participants with climbing the rigging. Are you willing to climb and assist in this manner? **Y** **N**

In the event of an emergency, would you be willing to assist a pre-allocated participant to their emergency muster area (*not compulsory*)? **Y** **N**

Are you available to attend the 'crew training day' (10 February) prior to the voyage to familiarise yourself with the ship and some basic sailing techniques? (*not compulsory*) **Y** **N**

If your application is successful, you will be required to share a cabin and be in a watch with participants of all abilities. Is there are any areas of care that you would be uncomfortable providing?

Shower/Toilets Dressing Meals Stairs Other?

9. TRAVEL ARRANGEMENTS

All Participants:

I understand that participants are responsible for their own transport to the ship prior to its departure and from the ship follow its arrival. **Y**

10. PAYMENT AND/OR FUNDING DETAILS (please indicate one of the below)

I am paying my full fare (\$1,500) I would like to join the Fund Yourself Program for assistance **Y** **N**

An organisation will be covering the cost of my fare -

Organisation Name:

I have received a scholarship Scholarship Name:

My scholarship is a full scholarship

My scholarship is a part-scholarship and I will be paying the gap payment of \$

A non-refundable deposit of 25% of the total voyage fare is payable to reserve a berth. If your medical is not approved by the Foundation your deposit will be refunded. Full payment of the voyage is required 60 days prior to departure to confirm your berth.

Payment Method (please tick one only):

CHEQUE made payable to Leeuwin Ocean Adventure Foundation

DIRECT DEPOSIT reference your last name and voyage number

Bankwest Fremantle: BSB: 306 011 Account: 543 933 6

CREDIT CARD

Name on card:

Type of Card: VISA MASTERCARD Expiry Date: /

Card Number:

I authorise Leeuwin Ocean Adventure Foundation to debit my credit card for the payments of:

25% of the voyage fare

100% of the voyage fare

Other (scholarship gap paymentd detailed above)

TIP: Please give me a call to confirm before taking payment Y

SIGNATURE:

PERSONAL CONTRIBUTION

Please respond openly and honestly to the below questions. This will help the Medical Committee to get an understanding of your work life, why you wish to complete a voyage and help to ensure you are a suitable individual to be awarded a Support Participant position.

11. CAREER QUESTIONS

How do you believe this voyage will assist in your working career? Please describe your career aspirations.

Please comment on why you believe you are suitable to fill a Support Carer position? What makes you stand out from other applicants?



DECLARATION & PARTICIPANT UNDERTAKING

This form must be completed by the voyage participant
(Please tick the appropriate boxes)

DECLARATION

I,

Have read and accept the terms and conditions of this Voyage Contract, including booking, payment and general conditions (final page).

Agree that if my medical condition change before joining the ship, I will notify the Leeuwin office.

Authorise the Leeuwin Bookings Officer to contact my Medical Practitioner or Specialist if required.

Give permission for crew/ medical officer to administer First Aid/ medical treatment as necessary on the voyage.

Understand that personal insurance is not included in the voyage fare.

Declare all details provided on this form to be true and correct.

PARTICIPANT UNDERTAKING

I,

, understand that the *STS Leeuwin II*:

is a working ship and participants will be expected to take part in all activities
operates under confined conditions

I,

, pledge to:

perform tasks as a member of a watch group

attend all musters

follow all crew and captain instructions

acknowledge and accept that smoking is prohibited on any voyage.

Please explain why you want to participate in the Leeuwin Voyage program and what you hope to get out of the experience.

PARTICIPANT SIGNATURE:

DATE:

BOOKING, PAYMENT AND GENERAL CONDITIONS

These are the Booking, Payment and General Conditions of Contract (the Contract) applicable to participation by a voyage crew member or passenger (the Participant) on a "Leeuwin" voyage conducted by Leeuwin Ocean Adventure Foundation Ltd (Leeuwin Ocean Adventure).

Contract

The contract is between the Participant and Leeuwin Ocean Adventure and shall be formed on confirmation by or on behalf of Leeuwin Ocean Adventure of the Participant's application and payment of at least the prescribed deposit. If part of a group booking specific terms and conditions shall apply.

Participant Fare and Payment

1. The Participant fare shall be the current published fare for the nominated voyage (the Fare).
2. A non-refundable deposit amount equal to 25% of the Fare shall accompany each reservation.
3. The balance of the Fare is due and payable sixty (60) days prior to the confirmed embarkation date.

Cancellation

4. The Participant may at any time prior to commencement of the voyage cancel the Contract in which case:
 - a) If the cancellation occurs prior to a date sixty (60) days before the embarkation date, Leeuwin Ocean Adventure will retain the non-refundable deposit but shall promptly refund all other monies paid on account of the Fare.
 - b) if the cancellation occurs subsequent to a date sixty (60) days before the embarkation date and prior to a date thirty (30) days before the embarkation date, Leeuwin Ocean Adventure will retain any monies paid on account of the Fare not exceeding in the aggregate an amount equal to fifty per cent (50%) of the Fare.
 - c) If the cancellation occurs within thirty (30) days of the embarkation date, Leeuwin Ocean Adventure will retain the non-refundable deposit and all other monies paid on account of the Fare.
5. Leeuwin Ocean Adventure may at any time cancel the Contract if:
 - a) all monies due are not paid prior to 60 days before the voyage embarkation date and in this case all monies paid by the Participant will be forfeited to Leeuwin Ocean Adventure.
 - b) for any reasonable cause, safety concerns or any unforeseen circumstances affecting the ship or its crew and which arise and are beyond the control of Leeuwin Ocean Adventure and in such case the Participant will be entitled to a full refund of all monies paid.
 - c) prior to embarkation, the medical conditions and other disclosures by the Participant affect the suitability of the Participant to go on a voyage. In such cases the Participant would be entitled to a full refund of all monies paid.
 - d) after embarkation the medical condition or behavior of the Participant necessitates that the Participant has to be disembarked from the ship, no refund is applicable.

Transfer

6. Subject to availability, a Participant may transfer to another voyage to a date thirty (30) days prior to original embarkation on the following conditions:
 - a) a \$100 Transfer Fee will apply per transfer.
 - b) the transfer may only be to another voyage of the same or more days.
 - c) the transferred voyage must commence within 12 months of the original voyage embarkation date.
 - d) the transfer is valid for only 12 months and cannot be transferred again.
 - e) Any increase in the fare between the original and transferred voyage will be payable by the Participant.

Health and Fitness

7. A Leeuwin Ocean Adventure voyage can be mentally and physically demanding and consequently a reasonable level of physical and mental fitness is required. On board the Participant shall have the opportunity to be involved in all aspects of operating the ship. This may entail hard physical exercise involving balancing, lifting, pulling and climbing. The Participant may also have the opportunity to engage in shore based activities. To ensure Participant safety and enjoyment it is essential relevant Leeuwin Ocean Adventure staff are made aware of any medical or other conditions which may affect the Participant's participation.

Insurance

8. Personal insurance is not included in the voyage fare. It is strongly recommended that Participants arrange their own appropriate insurance.
9. Leeuwin Ocean Adventure maintains comprehensive insurance coverage for operation of the vessel but shall not be liable in respect of:
 - a. damage to any property or valuables ; or the death injury or sickness of any Participant howsoever caused.
 - b. any consequential or other loss of any kind arising directly or indirectly from the provision or non provision of the Fare or voyage
 - c. notwithstanding anything hereinbefore expressed or implied Leeuwin Ocean Adventure shall in any event be entitled to the maximum protection allowed by law in respect of the liability of or any limitation on damages recoverable from the Ship Owners club.

Privacy Act

10. Leeuwin Ocean Adventure recognises the importance of Participant privacy and is committed to protecting Participants' personal information. Leeuwin Ocean Adventure's Privacy Policy complies with the Privacy Amendment (Private Sector) Act 2000. A copy of Leeuwin Ocean Adventure's Privacy Policy is available from the Leeuwin office.

Promotional Material

11. Leeuwin Ocean Adventure reserves the right to take photographs or video footage of Participants on the voyage and use those images for promotional purposes. Participants who do not wish for their image to be used must identify themselves to the Master or Mate at the commencement of the voyage.

Voyage Itinerary

12. Every reasonable effort will be made to adhere to the advertised route and timetable but any route or port may be altered or omitted or times or dates changed for any cause which Leeuwin Ocean Adventure and/or Master or Mate of Leeuwin in their absolute discretion shall consider necessary.

On Board

13. The Participant may not bring on board any goods or articles of a dangerous or offensive nature or alcohol or drugs of any kind (other than for personal medication for the treatment or relief of minor personal ailments).
14. All voyages are smoke free i.e.: **SMOKING IS PROHIBITED.**
15. The Participants agrees that Leeuwin Ocean Adventure, the Master and each other servant or agent of Leeuwin Ocean Adventure shall have the benefit of all rights and exemptions contained in these conditions.
16. The Master shall have full direction and authority over Participants during the course of the voyage. Participants are expected to perform and observe all reasonable and lawful commands or directions of the Master or their delegate and to accept such on board duties as may from time to time be assigned to them by the Master or delegate. If it appears to the Master that a Participant is for any reason whatsoever unfit to undertake or continue the voyage or likely to endanger his/her health or safety or endanger the health and safety of others on board, then Leeuwin Ocean Adventure may take any one of the following actions:
 - a. to refuse to embark the Participant;
 - b. to disembark the Participant at any port, or
 - c. to confine the Participant to a cabin.

In this event, neither the Master nor Leeuwin Ocean Adventure shall be liable for any damage, loss or expense occasioned to or by the Participant nor shall Leeuwin Ocean Adventure be liable to make any refund of the Fare or part thereof.

17. Leeuwin Ocean Adventure shall in no circumstances be liable in respect of consequential loss or damage, detention, delay or over carriage how so ever caused.
18. Any expenses not covered by the Fare which are reasonably incurred by Leeuwin Ocean Adventure on board or at any port for and on behalf of the Participant for (but not limited to) medical, hospital, surgical or similar treatment, hotel, transport and repatriation expenses shall be payable by the Participant to Leeuwin Ocean Adventure on demand.
19. In making arrangements for Participants for carriage by air, road or rail and for accommodation, Leeuwin Ocean Adventure acts only as the agent and does so on the express condition that no liability of any kind howsoever shall attach to it in connection with or arising out of such arrangements.