



Please complete this form and return to [office@sailleeuwin.com](mailto:office@sailleeuwin.com)  
PO BOX 1100, Fremantle WA 6959 P| 08 9430 4105 F| 08 9430 4494

## 1. VOYAGE DETAILS

Voyage Number:	<b>18UC</b>	Voyage Departure Date:	<b>31 Jan - 4 Feb 2018</b>
Location:	<b>Fremantle to Fremantle</b>	Duration:	<b>4 nights, 5 days</b>

## 2. WHAT IS IT ALL ABOUT

The *STS Leeuwin II* is proud to be the only tall ship in Australia to offer an ocean adventure voyage specifically designed for young people with disabilities. Participants have the opportunity to experience the thrill of tall ship sailing in a safe and supportive environment. Participants meet new friends, learn new skills and increase their self-confidence on this exciting 5-day adventure.

We look for a total of 40 people to run the ship along with our permanent crew and volunteers; 24 young people with physical, intellectual and sensory limitations and 16 (18+ years) to sail equally as support participants, also providing support and assistance when required. Preference is given to those in the 14-25 age group; however older applicants are still encouraged to apply.

It is important that all participants are capable of being involved independently at a reasonable level for their own personal satisfaction and enjoyment and for this reason certain criteria have been established:

- To be able to form part of a team and share the experience of being a watch member
- To have a reasonable level of self-help capacity
- To be able to understand and accept the safety requirements of the ship themselves
- To be able to participate actively in the operation of the ship
- To be able to climb a ladder and steps
- Aged 14 to 25 years (older participants are welcome to apply)

All Leeuwin voyages present challenges to the participants, which they may accept according to their individual choice. Exactly the same principle applies on the Leeuwin Ultimate Challenge Voyage. In an atmosphere of friendship and encouragement people often surprise themselves by what they can achieve. At all times physical and emotional support together with individual safety are awarded top priority.

Leeuwin offers more than a one-off experience by offering trainees the opportunity to stay involved after their voyage is complete. Participants can stay in touch with the ship and join social activities.

## 3. WHO IS ELIGIBLE

The Ultimate Challenge Voyage is for anyone aged 14 years and over (at the start of the voyage) who have an intellectual, physical and/or sensory disability, insulin-dependent diabetic, epilepsy, hyperactivity/ADD/ADHD, Autism, Down Syndrome etc.

Please note:

- Participants must not require the use of a wheelchair
- Must be able to have a reasonable level of self-care (showering, toileting and dressing with minimal supervision/reminders). If this is an issue, please speak to us directly as arrangements may allow those who meet all other requirements still eligible.
- Must be able to climb stairs and a ladder from below deck unaided in case of emergency
- Cannot be dependant or under the influence of alcohol or illicit drugs
- Must have a consent form signed by the individual, a witness (preferably carer or legal guardian) and their GP.
- Must be approved "medically fit" by the Leeuwin Medical Officer, via documentation or interview if necessary.

## 4. WHAT CARE IS PROVIDED ONBOARD?

Ultimate Challenge Voyages have a minimum participant to support participant ratio on 3:2 but some conditions require a 1:1 support ratio. Our permanent crew members are not included in this ratio and a doctor is also on board.

Support participants will assist in ensuring participants are engaged and participation in the voyage program is to their level of ability or comfort. They will ensure participants are following the crew's instructions.

Watches will be made up with a mixture of participants and support participants. This also applies to cabin allocations. Support participants are on hand to assist wherever is needed (not only for one individual). Those who require assistance in emergency situations will have a dedicated carer to assist them.

## 5. WHAT IS INVOLVED ON THE VOYAGE?

The voyage is a 4-night, 5-day adventure. The ship will generally stay in more sheltered waters and *no* shore trips will occur.

All participants will be placed into a watch and be allocated a bunk. The watch is their team for the duration of the voyage and they will work together to learn all the new skills on board. Everyone will take part in activities such as hauling lines, taking over the helm, galley (kitchen) duty, cleaning the ship, participating in night watches and setting sails.

Most will have the opportunity to climb the bowsprit or the masts. There is no requirement to climb, and the Leeuwin encourages a "challenge by choice" approach. Some medical conditions and individuals may be required to be monitored for some time before a participant is approved to climb. This will be decided on an individual basis and the Ship Master's decision is final.

## 6. ULTIMATE CHALLENGE FARE (IF APPLICABLE)

In 2018, the Ultimate Challenge voyage fare is \$1,500. This fare represents a substantial discount on the actual cost of the voyage to the Foundation, which remains determined to ensure this unique opportunity remain in the schedule.

Each applicant for the 2018 Ultimate Challenge (unless otherwise funded through an organisation) must be willing to secure their berth with a payment of \$1,500 upon being approved in December 2017.

Please note the below:

1. Successful applicants will be notified in early December following the application closure date.
2. No payment will be taken until you are contacted directly and told you are a successful applicant.
3. Do not apply for this process should you be unable to make the payment of \$1,500.
4. Clearly mark your payment details on the form provided, these will be confirmed via phone call prior to payment being taken.
5. Should funding be secured in the interim, you will be notified of the reduced fare cost prior to payment being taken.

## 6. TO APPLY

- a. Complete the application form attached
- b. Consider a creative contribution or letter of recommendation (from a teacher, youth worker, employer or health professional) to strengthen your application.
- c. Return to [office@sailleeuwin.com](mailto:office@sailleeuwin.com)  
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Due to the medical application process, applications close on **Sunday 26th November 2017**. *We recommend applying as soon as possible*. Applications will be assessed by the Foundation's medical committee prior to acceptance. Those who are successful will be notified by email in early December and payment (if applicable) will not be taken until this time.



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**OFFICE USE ONLY:**

Medical Y / N  
Missing Info Y / N Provided Y  
Pickup (other than Guardian) Y / N  
DLGC Region \_\_\_\_\_

**1. VOYAGE DETAILS**

Voyage Number: **18UC** Voyage Departure Date: **31 Jan - 4 Feb 2018**  
Location: **Fremantle to Fremantle** Duration: **4 nights, 5 days**

**2. PARTICIPANT DETAILS**

Title: M F Diverse Gender Identity

First Name: Surname:

Address: Suburb:

State: P/C Phone:

Email: Mobile:

TIP: Print clearly in bold letters, all prevoyage correspondence will be sent via email.

Age at start of voyage: Years Months DOB: / /

Do you identify as Indigenous Australian Y N or Torres Strait Islander? Y N

Country of Birth Australia English speaking country Other Country  
UK, NZ, USA, Ireland, Canada or South Africa Please specify \_\_\_\_\_

What is your main language spoken at home? English Other Please specify \_\_\_\_\_

**3. SHORE CONTACT - In case of emergency**

First Name: Surname:

Address: Suburb:

State: P/C Phone:

Email: Mobile:

Relationship to participant: Gender: M F

**4. PERSON INVOLVED WITH DAILY CARE - If applicable**

First Name: Surname:

Address: Suburb:

State: P/C Phone:

Email: Mobile:

Relationship to participant: Gender: M F

**5. EDUCATION SUPPORT FACILITY, SCHOOL, UNIVERSITY OR WORKPLACE**

I attend an Education Support Facility I attend School I attend University  
I am Employed Other

Name of Education Support Facility, School, University or Workplace?

TIP: If you are employed or not in education, skip to section 6

Education Support, School or University Contact:

Contact details: Phone: Email:



# 8. MEDICATION

Will you bring any medication with you on the voyage? Y N

If yes, please provide reason for medication and details (drug, dosage, administration time, special care):

DRUG	REASON FOR MEDICATION AND DOSAGE INFORMATION

TIP: All prescription medication are to be given to the onboard Doctor upon boarding.

Will seasickness affect this medication?    Y                    N

Swimming Ability: I am unable to swim                    I am able to swim 50m                    I am able to swim over 50m

Blood Type: (*optional*)                    Height:                    Weight (KG):                    Shirt Size: S    M    L    XL

# 9. ASSISTANCE REQUIRED

Would you need help with (*if yes please describe*):

Shower/Toilet	Full Assistance/Aid	Some Assistance	Reminders	None at all
<b>PLEASE OUTLINE INDIVIDUAL CARE NEEDS</b>				

Dressing	Full Assistance/Aid	Some Assistance	Reminders	None at all
<b>PLEASE OUTLINE INDIVIDUAL CARE NEEDS</b>				

Meals	Full Assistance/Aid	Some Assistance	Reminders	None at all
<b>PLEASE OUTLINE INDIVIDUAL CARE NEEDS</b>				

Stairs	Full Assistance/Aid	Some Assistance	Reminders	None at all
<b>PLEASE OUTLINE INDIVIDUAL CARE NEEDS</b>				

## 10. PHYSICAL DISABILITY

Any physical disabilities (if yes please describe):

Stiff joints	Y	N
Artificial limbs	Y	N
Joint replacement	Y	N
Paralysis/weakness	Y	N
Other	Y	N

Any anticipated difficulties with (if yes, please describe):

Balance	Y	N
Climbing	Y	N
Heights	Y	N
Unstable surfaces	Y	N
Ladders / Stairs	Y	N
Other	Y	N

## 11. MEDICAL PRACTITIONERS CONTACT INFORMATION

TIP: You *must* provide your Medical Practitioners details below in order to be eligible for the Ultimate Challenge

For certain medical conditions, the Leeuwin's Medical Officer may require further information from your doctor.

Doctors Name:

Practice:

Address:

Suburb:

P/C:

State:

Phone:

## 12. MEDICAL PRACTITIONERS DECLARATION

TIP: Your Medical Practitioner *must* sign the below declaration in order for the participant to be eligible for the Ultimate Challenge.

The Ultimate Challenge Voyage is an ocean-going adventure on the *STS Leeuwin II*. The weather and sea are not always predictable and rough weather together with unpredictable motion of the ship may be encountered. Any voyage on the *STS Leeuwin II* will naturally involve some physical exercise and can be mentally challenging.

Participants are not compelled to climb the masts; however the main staircase from the main saloon to the deck is at least equivalent to one storey. In the event of an emergency a staircase may have to be used which is metal and steep (with handrails on one side). Shore excursions will not be a component of this voyage. There are a number of areas where participants are required to step over an obstacle of approximately 25cm high. This Ultimate Challenge Voyage will have a doctor on board and the sailing takes place mostly in sheltered waters.

Please take these facts into consideration when you are confirming the fitness of your patient to participate on this the Ultimate Challenge Voyage. Should you have any questions, please do not hesitate to contact Leeuwin Ocean Adventure at 08 9430 4105 and if necessary you will be referred to an assisting Medical Officer.

The Leeuwin's Medical Officer may require further information from your doctor.

Doctors Name:

SIGNATURE:

DATE:

### 13. TRAVEL ARRANGEMENTS

All Participants:

I understand that participants are responsible for their own transport to the ship prior to its departure and from the ship following its arrival. Y

### 14. PAYMENT AND/OR FUNDING DETAILS (please indicate one of the below)

I am paying my full fare (\$1,500)      I would like to join the Fund Yourself Program for assistance Y      N

My disability organisation will be covering the cost of my fare

Organisation Name:

I have received a scholarship      Scholarship Name:

My scholarship is a full scholarship

My scholarship is a part-scholarship and I will be paying the gap payment of      \$

A non-refundable deposit of 25% of the total voyage fare is payable to reserve a berth. If your medical is not approved by the Foundation your deposit will be refunded. Full payment of the voyage is required 60 days prior to departure to confirm your berth.

Payment Method (please tick one only):

- CHEQUE**      made payable to Leeuwin Ocean Adventure Foundation
- DIRECT DEPOSIT**      reference your last name and voyage number
- Bankwest Fremantle:      **BSB: 306 011**      Account: 543 933 6
- CREDIT CARD**

Name on card:

Type of Card:      **VISA**      **MASTERCARD**      Expiry Date:      /

Card Number:

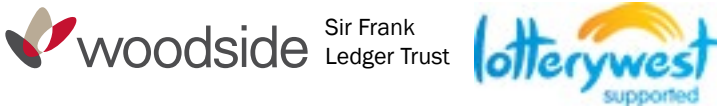
I authorise Leeuwin Ocean Adventure Foundation to debit my credit card for the payments of:

- 25% of the voyage fare**
- 100% of the voyage fare**
- Other** (scholarship gap paymentd detailed above)

TIP: Please give me a call to confirm before taking payment Y

**SIGNATURE:**

The Leeuwin Foundation is proudly supported by:



The Ultimate Challenge Voyage Program is endorsed by:





# DECLARATION & PARTICIPANT UNDERTAKING

This form must be completed by the voyage participant  
(Please tick the appropriate boxes)

## DECLARATION

I,

have read and accept the terms and conditions of this Voyage Contract, including booking, payment and general conditions (final page).

agree that if my medical condition changes before joining the ship, I will notify the Leeuwin office.

authorise the Leeuwin Bookings Officer to contact my Medical Practitioner or Specialist if required.

give permission for crew/ medical officer to administer First Aid/ medical treatment as necessary on the voyage.

understand that personal insurance is not included in the voyage fare.

declare all details provided on this form to be true and correct.

## PARTICIPANT UNDERTAKING

I,

, understand that the *STS Leeuwin II*:

is a working ship and participants will be expected to take part in all activities

operates under confined conditions.

I,

, pledge to:

perform tasks as a member of a watch group.

attend all musters.

follow all crew and captain instructions.

acknowledge and accept that smoking is prohibited on any voyage.

Please explain why you want to participate in the Leeuwin Voyage program and what you hope to get out of the experience.

Please give an example of when you have shown leadership in the past and why you want to further develop your leadership skills.

**PARTICIPANT SIGNATURE:**

**DATE:**

For participants under 18 years of age, a parent or guardian must also sign this declaration.

**PARENT OR GUARDIANS SIGNATURE:**

**DATE:**

Name of Guardian

Relationship to participant



## BOOKING, PAYMENT AND GENERAL CONDITIONS

These are the Booking, Payment and General Conditions of Contract (The Contract) applicable to participation by a voyage crew member or passenger (the Participant) on a "Leeuwin" voyage conducted by Leeuwin Ocean Adventure Foundation Ltd (the Foundation).

### Contract

The contract is between the Pax and the Foundation and shall be formed on confirmation by or on behalf of the Foundation of the Pax's application and payment of at least the prescribed deposit. If part of a group booking specific terms and conditions for group bookings shall apply.

### Pax Fare and Payment

1. The Pax fare shall be the current published fare for the nominated voyage ("the Fare").
2. A non-refundable deposit amount equal to 25% of the Fare shall accompany each reservation.
3. The balance of the Fare is due and payable sixty (60) days prior to the confirmed embarkation date.

### Cancellation

4. The Pax may at any time prior to commencement of the voyage cancel the Contract in which case:
  - a) If the cancellation occurs prior to a date sixty (60) days before the embarkation date, the Foundation will retain the non-refundable deposit but shall promptly refund all other monies paid on account of the Fare.
  - b) if the cancellation occurs subsequent to a date sixty (60) days before the embarkation date and prior to a date thirty (30) days before the embarkation date, the Foundation will retain any monies paid on account of the Fare not exceeding in the aggregate an amount equal to fifty per cent (50%) of the Fare.
  - c) If the cancellation occurs within thirty (30) days of the embarkation date, the Foundation will retain the non-refundable deposit and all other monies paid on account of the Fare.
5. The Foundation may at any time cancel the Contract if:
  - a) all monies due are not paid prior to 60 days before the voyage embarkation date and in this case all monies paid by the Pax will be forfeited to the Foundation.
  - b) for any reasonable cause, safety concerns or any unforeseen circumstances affecting the ship or its crew and which arise and are beyond the control of the Foundation and in such case the Pax will be entitled to a full refund of all monies paid.
  - c) prior to embarkation, the medical conditions and other disclosures by the Pax affect the suitability of the Pax to go on a voyage. In such cases the Pax would be entitled to a full refund of all monies paid by the Pax.
  - d) after embarkation the medical condition or behavior of the Pax necessitates that the Pax has to be disembarked from the ship, no refund is applicable.

### Transfer

6. No transfer of voyage is available. If a Pax is unable to pay the nominated fare, the Pax will forfeit their berth and reapply for following voyages.

### Health and Fitness

7. A Foundation voyage can be mentally and physically demanding and consequently a reasonable level of physical and mental fitness is required.

On board the Pax shall have the opportunity to be involved in all aspects of operating the ship. This may entail hard physical exercise involving balancing, lifting, pulling and climbing. To ensure Pax safety and enjoyment it is essential relevant Foundation staff be made aware of any medical or other conditions that may affect the Pax's participation in a Foundation program.

### Insurance

8. Although the Foundation has comprehensive insurance coverage, personal insurance is not included in the voyage fare. It is strongly recommended that Pax arrange their own appropriate insurance.
9. The Foundation maintains comprehensive insurance coverage for the operation of the vessel but shall not be liable in respect of:
  - a) damage to any property or valuables; or the death, injury or sickness of any Pax; howsoever caused.
  - b) any consequential or other loss of any kind arising directly or indirectly from the provision or non provision of the Fare or voyage.
  - c) notwithstanding anything hereinbefore expressed or implied the Foundation shall in any event be entitled to the maximum protection allowed by law in respect of the liability of or any limitation on damages recoverable from the Ship Owners club.

### Privacy Act

10. The Foundation recognises the importance of Pax privacy and is committed to protecting Pax personal information. The Foundation's Privacy Policy complies with the Privacy Amendment (Private Sector) Act 2000. A copy of the Foundation's Privacy Policy is available from the Leeuwin office.

### Promotional Material

11. The Foundation reserves the right to take photographs or video footage of Pax on the voyage and use those images for promotional purposes. The Pax who do not wish for their image to be used must identify themselves to their Watch Leader at the commencement of the voyage.

### Voyage Itinerary

12. Every reasonable effort will be made to adhere to the advertised route and timetable but any route or port may be altered or omitted or times or dates changed for any cause which the Foundation and/or Master of Leeuwin (mate) in their absolute discretion shall consider necessary.

### On Board

13. The Pax may not bring on board any goods or articles of a dangerous nature or alcohol or drugs of any kind (other than for personal medication or the treatment or relief of minor personal ailments).
14. All voyages are smoke free i.e.: SMOKING IS PROHIBITED.
15. The Pax agrees that the Foundation, the Master and each other servant or agent of the Foundation, shall have the benefit of all rights and exemptions contained in these conditions.
16. The Master shall have full direction and authority over Pax during the course of the voyage. Pax are expected to perform and observe all reasonable and lawful commands or directions of the Master or his /her delegate and to accept such on board duties as may from time to time be assigned to them by the Master or his/her delegate. If it appears to the Master that the Pax is for any reason whatsoever unfit to undertake or continue the voyage or likely to endanger his/her health or safety or endanger the health and safety of others on board, then the Foundation and/or Master shall be entitled at any time to take any of the following courses as appear appropriate at the time, namely
  - a) to refuse to embark the Pax;
  - b) to disembark the Pax at any port, or
  - c) to confine the Pax to a cabin.

If they acted as provided in this condition, neither the Master nor the Foundation shall be liable for any damage, loss or expense occasioned to or by the Pax nor shall the Foundation be liable to make any refund of the Fare or part thereof.

17. The Foundation shall in no circumstances be liable in respect of consequential loss or damage, detention, delay or over carriage how so ever caused.

18. Any expenses not covered by the Fare which are reasonably incurred by the Foundation on board or at any port for and on behalf of the Pax for (but not limited to) medical, hospital, surgical or similar treatment, hotel, transport and repatriation expenses shall be payable by the Pax to the Foundation on demand.

19. In making arrangements for carriage by air, road or rail and for accommodation of Pax, the Foundation acts only as the agent of the Pax and does so on the express condition that no liability of any kind howsoever shall attach to it in connection with or arising out of such arrangements.